

Logan Library Board Meeting

January 9th, 2023

Board members present: Sandra, Judy, Gene, & Gary

Staff members present: Kate

1. The meeting was called to order, 4:04 p.m.
2. The meeting agenda was approved - Judy motioned to approve, Gary seconded, approved as read
3. The December, 2023 meeting minutes were read - No corrections, Gary motioned to approve, Judy seconded, minutes stand approved as read
4. Review monthly bills - Judy motioned to approve, Gary seconded, stand approved
5. Period of public comment was held
6. Board members reviewed correspondence
7. Board continuing education report - None to report
8. Buckley CD options & interest rates evaluated - Gary motioned to cash in the Buckley CD & reinvest the money into an IPAIT account, Judy seconded, motion carried.
9. SUPPLEMENTAL - Upon further discussion with Angela Winther, City Clerk & Community Bank it was determined that recent interest rate increases offered a comparable rate to the IPAIT account. Board members discussed this via email & opted to transition the 36 month Buckley CD to a 21 month option at a higher interest rate. A vote was held by email & phone on January 17th with all board members responding in the affirmative.
10. Preliminary 2023/2024 FY budget discussion
 - a. 3% wage increase for staff will be included
 - b. No anticipated large improvements or projects are anticipated in the new year that would necessitate an increase in Capital Gains & our overall budget
11. Directors Report
 - a. Update on new substitute, Shelby Underwood & her training
 - b. Perfection Learning contacted us regarding their end of year weeding & invited staff to visit their warehouse to view these discarded books. Staff & volunteers spent approx. 6 hours over 2 days & have already processed approx. \$3,000 in donated titles with more to come
 - c. King Grant Update - Contacted the installation company regarding the ADA door & Emergency Exit alarm. All materials for the Telescopes in

Libraries project has been purchased, modifications & training will follow.
Water fountain will be purchased after the telescope is ready for circulation

- d. Community Foundations of Southwest Iowa Grant application for “Lending Depot” is in progress & will be submitted by the end of the month.
- e. Director has registered for the Iowa Online Library Conference, Jan. 26th, & additional webinars to prepare for summer programming
12. Logan Public Library Bylaws & Policies Review
 - a. Social Media Policy
 - i. No additional edits requested
 - b. Wii & Gaming Use Policy
 - i. No edits requested
 - c. Meeting Room Use Policy
 - i. No edits requested
 - d. Discuss sections remaining for review in 2023
 - i. Staff reviews, Kate will provide options for review forms at February meeting
 - ii. Added a participation policy regarding waivers to the list of the policies to be added
13. Agenda items for the next meeting
 - i. 2023/2024 FY Budget
14. Meeting adjourned

Board president signature

Helen Krauss
pro tem

secretary signature

[Handwritten Signature]