

# **Computer, Internet, and Wireless Internet Usage Policy**

The Logan Public Library provides public access to the internet in cooperation with the library's endorsement of the Library Bill of Rights, The Freedom to Read statement, and the Freedom to View statement and the mission of the Logan Public Library.

The Logan Public Library supports the right to privacy and confidentiality of its patrons and maintains no records of what a patron views online. The Logan Public Library has no control over the information accessible online and cannot be held responsible for content or quality of information. Logan Public Library staff does not assume responsibility over unaccompanied minor children accessing the internet using a library provided device or library provided internet access. Parents and guardians are advised and encouraged to supervise their children's internet access.

The library may charge a patron for damage to equipment resulting from their use. If the patron is a minor, the parent or guardian will be held responsible.

## **Computer Usage**

Library computers are free to access and use. Staff will assist to the best of their abilities but may not always be able to help with every issue. Usage is limited to 30 minutes per person if there are additional patrons waiting to use the computers. Priority will be given to patrons needing to use the computers for school work, research, employment searches or applications, government or other form submission.

All patrons using library provided computers are using a communal resource that must be maintained for the entire community. Therefore, installation of any software on the library's computers must be cleared by Library Staff before installation. Failure to do so is grounds for suspension of library computer privileges. Audio materials may be accessed with headphones to contain the sound.

Patrons are discouraged from downloading or saving any documents to the hard drive. If patrons do choose to save documents to library computers they are encouraged to delete those items before logging off the computer. Additionally, as these computers are shared, we remind you to not save passwords and to completely log out of any website before you log off the computer. Staff is happy to help if you need assistance.

#### **Internet Access**

Illegal use of the internet is prohibited. It is illegal to use the library's computers to access, view, print, distribute, display, send, or receive images or graphics of material that violates local, state, or federal law. Misuse of the computer and internet access will result in a loss of your computer privileges. Viewing material that is materially offensive to those who can view the computer screen will also result in a loss of privileges.

All patrons accessing internet content or services share a single internet connection through the library. Therefore, excessive or inappropriate use of that connection is prohibited. Excessive use includes but is not limited to excessive email generation (spam), peer-to-peer networking downloads, and media or software piracy.

## **Wireless Internet**

The Logan Public Library offers free wireless internet (WiFi) to library patrons with wireless enabled devices. Our network supports a wide range of wireless devices however; the library can make no guarantees as to compatibility of a patron's device with the library network. Library staff does not provide wireless access support and will not install or modify hardware or software on a patron's device.

Communications through a wireless network should not be considered secure, and wireless internet users make use of the connection at their own risk. Library users are responsible for selecting and installing security protection and current antivirus software on their devices. The library is not responsible for damage to hardware or software, transmission of computer viruses, loss of data or email, or any harm resulting from the use of an unsecured server. It is strongly advised that personal, financial, or otherwise sensitive information not be transmitted through the wireless network.

Access to wireless internet (WiFi) is not guaranteed. Many outside factors may impact WiFi connectivity at any time.

## Printing

Wireless printing is not available at this time. Patrons may print items in black and white at the public computer station at a cost of \$.25 per page. Color printing is available behind the counter at a cost of \$..50 per page. Please see a library staff member to assistance with color printing.

The Logan Public Library Board and Staff assume no responsibility for damages of any type arising from the use of the computer workstations or internet access.

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