

# Logan Library Board Meeting

January 19th, 2024 - 4:00 p.m.

Logan Public Library, 121 E. 6th Street, Logan, Iowa

Board members present: Sandy, Gary, Helen, Gene & Judy

Staff members present: Kate

1. The meeting was called to order, 4:00 p.m.
2. The meeting agenda was reviewed, Judy motioned to approve, Gary seconded, approved as read
3. The December 2023 meeting minutes were read & approved
4. Review monthly bills - Gene motioned to approve, Gary seconded, stand approved
5. Period of public comment was held - No citizens in attendance
6. Board members reviewed correspondence - Reviewed recent donations
7. Board continuing education report
  - a. Gary attended 1.25 hours of training viewing recorded webinars at the library
  - b. Director Simmons updated board members on HB 718 & how it relates to library operations, .25 hours CTE per trustee
8. Directors Report
  - a. Donation updates
  - b. 2023 volunteer hours report
  - c. Updates on Lending Depot, newsletter, & STEM Cart
9. Reviewed final draft of 2024 - 2027 Strategic Plan - Helen motioned to approve the 2024-2027 Strategic Plan as read, Judy seconded
10. Reviewed current budget & prepared for February budget discussion
  - a. Discussed a 4% salary increase as approved by the City of Logan for 24/25 FY, Helen moved the library included a 4% salary increase to match the City of Logan, Gary seconded.
  - b. Discussed the addition of a budget line dedicated to the purchase, maintenance, & replacement of technology, Gene moved to establish a technology line item in the 24/25 FY budget, Helen seconded.
  - c. Director Simmons provided information on needed tech improvements & updates in our children's library for upcoming budget amendment
  - d. Board members were asked to think about facility improvements that we should budget for in the next 3 to 5 years
11. Agenda items for the next meeting
  - i. 24/25 FY Budget Discussion & Approval
  - ii. Accreditation process update
12. Meeting adjourned, 5:19 p.m.

Board president signature



Secretary signature



2/12/2024