

Logan Library Board Meeting

May 8th, 2023

Logan Public Library, 121 E. 6th Street, Logan, Iowa

Board members present: Sandy, Helen, Judy, & Gary

Board members absent: Gene

Staff members present: Kate

1. The meeting was called to order, 4:00 p.m.
2. The meeting agenda was reviewed, Helen motioned to approve, Judy seconded, approved as read
3. The April, 2023 meeting minutes were read - No corrections, stand approved as read
4. Review monthly bills - Judy motioned to approve, Gary seconded, stand approved
5. Period of public comment was held
6. Board members reviewed correspondence
7. Directors Report
 - a. Inventory Update: Young Adult, Audio Books, next is Junior Non-fiction & Graphic Novels
 - b. Grant Updates:
 - i. King Grant - Installation is complete
 - ii. Waiting for Dollar General, AARP, & ALA grants
 - iii. Applying for Rob-See-Co grant
 - c. YA refurb update
 - d. Provided an update on summer programming, visit to the Welcome Center, Panther Room students will be returning, Book Club has begun with good attendance, introduced BC's Pages for Pizza program for the summer
8. Board continuing education report: Discussed possible dates for board CTE meeting - June 2nd at 5:00 p.m.
9. Reviewed first part of the Library Operations & Personnel Policy
 - a. Board added the Saturday after Thanksgiving to holiday list
 - b. Requested the addition of our inclement weather policy to follow Holidays
 - c. Adjust vacation & sick/personal leave accumulations to hours rather than days & match the city policies
 - d. Add "Not FMLA" to first line of the Non-Medical Leave of Absence section
 - e. Add Fees to the list of remaining sections
10. Reviewed list of proposed sections for part 2, added fees
 - a. Research Fine Free Library procedures for review by board
11. Agenda items for the next meeting
 - i. Review Library Operations Pt.1 changes
 - ii. Review Library Operations Pt. 2 proposal
 - iii. Programming update
12. Meeting adjourned, 4:56 p.m.

Board president signature

Secretary signature

