

Logan Library Board Meeting

October 10th, 2022

Board members present: Sandra, Helen, Judy, Gene, & Gary

Staff members present: Kate, Abby, & Althea

1. The meeting was called to order
2. The meeting agenda was approved - Helen motioned to approve, Gary seconded, approved as read
3. The September 12th meeting minutes were read - No corrections, stand approved as read
4. Review monthly bills - Gary motioned to approve, Gene seconded, stand approved
5. Period of public comment was held
6. Board members reviewed correspondence
7. The Director's official start date was discussed - Judy motioned to honor the Director's original start date of September 29, 2021 as the anniversary of her employment, Helen seconded, approved by all
8. Iowa Public Information Board Formal Complaint 22FC:0096 by Mrs. Jennifer Andregg & subsequent email responses were reviewed by board members
9. Directors Report
 - a. King Grant Application will be sent this week
 - b. Board members reviewed Preschool storytime materials, all approved and list was signed by board members
 - c. McIntosh Grant has been received via e-check, a list of materials to be purchased will be available for board review & approval at Nov. meeting
 - d. Director will not be available for November 14 meeting - Board discussed, selected November 7th, 2022 as adjusted meeting date, all approved
 - e. Board discussed the addition of LGBTQ+ & Christian Fiction genre stickers to children's materials - Gene motioned that we add LGBTQ+ & Christian Fiction genre labels to books, beginning in the children's collection, Gary seconded, all approved
10. Logan Public Library Bylaws & Policies Review
 - a. Collection Development Policy - second review
 - i. No edits requested
 - b. Library Programming Policy - second review
 - i. No edits requested

- c. Patron Conduct Policy
 - i. Edit requested for two typos
- d. Safe Child Policy
 - i. Edit requested to clarify first bullet point of guidelines
- e. Circulation Policy
 - i. Edit requested to expand video media from 3 day use to 7 day use & adjust renewal period accordingly
 - ii. Edit requested for typo
 - iii. Director will check with other libraries regarding minimum age of library card holder - will discuss at Nov. meeting
- f. Computer & WiFi Policy
 - i. No edits requested
- 11. Agenda items for the next meeting
 - i. New sections of the bylaws review for discussion
 - ii. Discuss contracting cities & evaluate contract costs
- 12. Meeting adjourned

Board president signature

Sandra L. Richardson

secretary signature

