



**LOGAN PUBLIC
LIBRARY**
Logan, Iowa

Logan Public Library
Logan, Iowa 51546
712-644-2551
www.loganpubliclibrary.weebly.com

Request for Reconsideration of Materials

The Logan Public Library welcomes comments and suggestions regarding the continued appropriateness of materials in the collection, especially concerning outdated materials. Suggestions will be considered and utilized by the library in the ongoing process of collection development.

Because of the rich diversity of human experience and opinion, it is inevitable that some materials in the library's collection will be objectionable to some people in the community. However, the library belongs to the whole community, to the minority as well as the majority. It has a responsibility to serve all members of the community. A great effort is made to provide a balanced collection. The library attempts to represent all sides of an issue and does not take an official stand on any public question. The function of the library is to provide information, not to advocate specific points of view.

Individuals may take issue with library materials that do not support their tastes and views. Staff is available to discuss concerns and identify alternate materials that may be available. If a patron's concern is not satisfied through discussion with staff, a formal, written request for reconsideration may be submitted to the Library Director. The Logan Public Library is not a judicial body. Laws governing obscenity, subversive materials, and other questionable matters are subject to interpretation by the courts. Therefore, no challenged materials will be removed solely for the complaint of obscenity or any other category covered by law until after a local court of competent jurisdiction has ruled against the material. No materials will be knowingly added to the library collection that has been previously determined to be in non-compliance with local laws.

Procedure for the Review of Reconsideration of Materials Request

For a request for reconsideration to be considered, the form must be completed in full. The patron submitting the request must be a resident of the Logan Public Library's service area or contracted municipalities, and hold a valid library card.

The written complaint will be forwarded to the Board of the Logan Public Library by the Library Director. The Board of the Logan Public Library will evaluate the material in question at their next, regularly scheduled board meeting, with a thorough review of the item as a whole and an examination of the Logan Public Library Collection Development Policy, the Library Bill of Rights, The Freedom to Read Statement, and the Freedom to View Statement. Upon reaching a decision the Board of the Logan Public Library will communicate their decision regarding the material in question within 10 business days of their decision.

Instructions to Logan Public Library Staff

Should a patron question the placement of any material in our collection or question why we haven't placed material in our collection we ask that you do not defend the item or the action until a review by the Logan Public Library Board has been completed. Provide the patron with our Request for Reconsideration Packet & Material. Remind the patron the Request for Reconsideration of Material Form must be completed and returned to the Logan Public Library before a review of the material in question will begin.

Instructions to Logan Public Library Director

Upon receipt of the Request for Reconsideration of Material Form, examine the complaint & ensure the form is completed in full. Provide the complainant with the date of the next scheduled meeting of the Logan Public Library Board and inform the complainant of their ability to attend this meeting.

Scan the complaint & forward via email to the members of the board for review & add to the agenda for the next scheduled meeting of the Board of the Logan Public Library. Make copies of the complaint as well as the material in question available for thorough review by board members during this meeting.

Instructions to the Logan Public Library Board of Trustees

Upon receipt of a Request for Reconsideration of Materials Form the Board of the Logan Public Library will review the request at their next regularly scheduled meeting. Board members are expected to review the complaint as well as the challenged material.

Upon reviewing the complaint the Board of Trustees will review the material in question in its entirety and the Logan Public Library Collection Development Policy, the American Library Association Library Bill of Rights, Freedom to Read Statement, and Freedom to View Statement and make a determination, adopted by a formal vote, and direct the Library Director to implement said recommendation.

Above all the Logan Public Library has as its primary concern the fairness of such a review, so as to protect the rights of all persons involved.

Should it be necessary, the Logan Public Library Board of Trustees can ask the Library Director to inform the Intellectual Freedom Committee of the ILA, the Intellectual Freedom Committee of the ALA, the State Librarian, and other concerned persons or groups of the situation, requesting their opinion, recommendations, or involvement.

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